

# Authorization to Conduct Criminal Background Check

(Please read carefully before completing and signing.)

Position for which this person is applying: \_\_\_\_\_ Paid: \_\_\_\_\_ Voluntary: \_\_\_\_\_

Congregation or Institution Served: \_\_\_\_\_ City: \_\_\_\_\_

*The items of personal information requested below are needed to process your background investigation. This information is intended solely for that purpose and will not be used in a discriminatory manner by the parties noted below in the making of appropriate business decisions.*

Printed Full Name of Applicant:

\_\_\_\_\_

Last	First	Middle
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Other names you have used, including maiden name and the date(s) your name(s) changed:

\_\_\_\_\_

Race: \_\_\_\_\_ Gender: Male \_\_\_\_\_ Female \_\_\_\_\_

Social Security #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
(Month/Day/Year)

Driver's License #: \_\_\_\_\_ State of Issuance: \_\_\_\_\_

List all your residential addresses for the past seven (7) years, starting with your present address:

<i>Street Address</i>	<i>City</i>	<i>State</i>	<i>County</i>	<i>Zip Code</i>	<i>From Mo/Yr</i>	<i>To Mo/Yr</i>
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

Have you ever been convicted of a crime (other than minor traffic offenses)? Yes \_\_\_\_\_ No \_\_\_\_\_

If Yes, please explain charges: (Use an additional sheet of paper if necessary.) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

In which state and country did these convictions occur? And in what years? \_\_\_\_\_

I authorize the Episcopal Diocese of Mississippi and/or its designated agents to investigate my background as part of my application for employment, appointment, or a volunteer position. This may include information contained in public records which could include credit history, criminal files at the county, state, and federal jurisdiction levels, motor vehicle records, and investigations of employment history and performance and educational credentials. I hereby release all persons, companies or corporations furnishing such information from liability and responsibility. A photostatic copy of this document can be substituted for the original. This document shall be valid for a period of 1 (one) year from the date of my signature.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_